

Willard City Corporation

80 West 50 South
Box 593



Willard, Utah 84340
(435)734-9881

Dear Resident:

On February 25, 2011, a letter was sent notifying residents of the requirement to hook on to the city wide sanitary sewer system. As a part of the process a "Tie Sheet" containing a sketch of the line from the house or business building to the connection point at or near the property line was to be completed by the contractor or homeowner. The sketch also includes clean out locations, depth at the structure and the depth at the connection point near the property line. The Tie Sheet also has an area for a Willard City representative to inspect the connection of the lateral to the stub at or near the property line. A copy of this sheet is to be turned in to the City Office and the State of Utah requires we keep a copy on file.

You are receiving this letter because we do not have record of receiving a copy of the tie sheet. Please take a moment and fill out the enclosed tie sheet and return it to our office or complete the information below and return it to our office as soon as possible.

Thank you for your assistance in this matter. Please contact our office if you have any questions at 435-734-9881.

Sincerely,

Mayor Kenneth Braegger

Date: _____

Name: _____

Address: _____

- Enclosed is my completed tie sheet.
- I have contacted my contractor to complete the tie sheet.
Contractor: _____
- I have not yet hooked into the sewer system. Expected date to connect _____